

Pomonal Primary School Council

Tuesday 25th August 2015, 5.00pm

MINUTES

1. Present: Emily, Jai, Caren, Greg, Jason, Jess.

1. Apologies: Leigh Blackmore
2. Confirmation of minutes from previous meeting;

Moved: Emily

Seconded: Caren

3. Business arising from July meeting
 - 3.1. Jai to contact the Program to make it happen, will try and get started as soon as possible
Jai has put into place, will start in Term 4 on Tuesdays, run by Caren. 7 sessions with \$1800 funding.
 - 3.2. Jai to ask cleaners to increase Art Room cleaning to twice a week
Cleaners have started cleaning twice a week and has been very well received by staff and students.
 - 3.3. Jai and Leigh to review cleaning contract
Jai has looked into the process behind this. This will need to be done in a meeting with the cleaners and School Council representatives. For Matt to do in Term 4.
 - 3.4. School Council Governance Training
Emily, Greg and Jai attended first session. They will be attending the financial module next.
The same 2 modules are being offered at Moyston on 2nd and 9th September, tailored to small schools if anyone else is interested.
 - 3.5. Art Show survey to be put in newsletter
Jess put this into place.
 - 3.6. Tee Pee safety risk to be addressed
Jai and Barb have addressed.
 - 3.7. Jai to communicate Tractor Tire compost restrictions
Jai has located some articles – 2 of which put the tires into a negative light and that it is an uncertainty. He also received an article from Barb Venn and Jen Kongsai that discussed the idea that there is no confirmed risk. Jason from Education Department's OH&S advisory service advised to err on the side of caution but that the decision was to be made by council.
For council to decide whether the risk outweighs the benefits.
Council suggests the use of straw bales instead of a tyre for the same purpose. Tyres to be moved and other ideas for them to be looked into.
Moved: Jess
Seconded: Emily
4. Outstanding actions from previous meetings
 - 4.1. Solar Panel Quote (Leigh)
 - 4.2. Utilisation of Block Next Door for drop off/pick up (Leigh)
 - 4.3. Japanese Garden sign (Greg) – Greg has drafted a plan. He will now look at getting the sign made.
 - 4.4. Quote for Front Fence / Gate (Leigh / Caren)
 - 4.5. Matt will ask for an official report from Tree Tamers and take any necessary actions (Matt)
 - 4.6. Possibility of adopting a Policy Sub-Committee specifically to go through and tailor policies to our school's needs.

5. General Business

5.1. Principals Report (Jai)

Art position has been filled by Barb Venn. Contract is for 1 day a fortnight for 12 months.

70% of Canberra camp fees to be paid by Parents Club.

30% of fees to be paid by parents.

Looking for parent to attend the Canberra Camp on November 23rd. To be put into the newsletter.

Snow White Excursion on last day of school. Council to cover the cost of the bus.

Matt to do up a rough costing of the year's excursion fees so we can see if we need to increase school fees for the future at the next meeting.

Has already been approved that school fees can be used to cover excursions/camps.

Juvenile gum tree at back gate restricts emergency access if it grows much more. Greg to bring that up with Grounds Committee.

Possibility of adopting a Policy Sub-Committee specifically to go through and tailor policies to our school's needs.

Life Education booked in for next year in Term 2.

Naplan Data was received and there was pleasing results for the Year 3 cohort.
(Year 5 results not discussed.)

5.2. Financial Report (Jai)

Cheques for Payment

1/7/15 – 31/7/15 Cheque No. 147641-147663 Total \$5540.32

Cash Grants

Term 3 Grant SRP \$9890.04

CSEF – Camps, Sport, Excursions Family Funding \$875.00

Moved: Emily

Seconded: Caren

5.3. Excursions for Approval (Jai)

Friday 9th October – Maths Olympics Day at Stawell Secondary for Grade 5/6s

Approved: Greg

Seconded: Emily

5.4. Parents Club Report (Emily)

Nil

5.5. Building and Grounds Committee Report (Greg)

Committee consists of Leigh, Greg and Rebekkah. Plans to do a fruit orchard where the old garden was. Suggestions discussed for outdoor classroom areas. Bike shelter to be looked

into. Chook shed – to be discussed with parents and put out to parent community for opinions. Teacher seating near boundary wall received well by teachers.

5.6. General Occupational Health and Safety Issues

Grounds committee to look at tree at back gate.

5.7. Working Bee planning

5.7.1. BBQ Meat, bread and tomato sauce – Caren and Emily to organise. Bring a salad.

5.7.2. Job List

- Art Room clean out
- Art Room windows need cleaning and cob webs
- Windows in main classrooms need cleaning
- Store room in shed needs some attention
- Sticks
- Junk behind the shed
- Art Room Storage
- Kevin Free seats need to be made safe.
- Staff room cupboard
- Lawn mowing, whippersnipping, pruning

6. New Business

6.1. Request that council consider the importance of, and develop policies around, reducing/limiting/avoiding environmental toxicant/irritant exposure at school (Jen) - to be discussed with Jen and looked into.

6.2. Cleaning after the Markets (Jess) – To be inspected after next market by the teachers. If problems are found, to be addressed with market committee.

7. Next meeting

Tuesday 20th October

Wish List

Art Room Renovations <ul style="list-style-type: none">- Restumping- others ?
Playground Rejuvenation
Front Gate and match adjacent fencing
Front Sign
Bike Shed
Solar Panels

Principal's Report – 25 August 2015

1. Growing Together Kitchen Garden Grant – Garden is coming along nicely as containers and gardening equipment have been bought. Issue re tire composting bin in close proximity to kitchen garden.
2. Cleaning contract.
3. Beverley Grace, Curriculum and Cluster Day.
4. Art position.
5. Sporting Schools.
6. School Council Training: Ararat PS - Finance September 15 6:30 – 8:30pm.
Moyston PS for dates see Jai.
7. Camps/Excursions – Maths Olympics Day, Canberra Fees?,
8. Tree at Back Gate – Emergency Access eg. Fire Truck.
9. Policy Sub-Committee?
10. Life Education Booked in for next year Term 2.